



Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Notice

Date: 02-06-2021

All the Head of Departments are hereby informed that the meeting has been scheduled on Thursday, June 3rd 2021, in the Boardroom at 11.30 A.M.

Agenda of meeting:

1. Admission process of S.Y & T.Y.
2. Discussion of the draft of the Prospectus for AY (2021-22).
3. Any other agenda with the permission of chair.

Mrs. M. R. Zirpe
Coordinator, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar

I/c Prin. N. E. Koli
Chairman, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar





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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Attendance sheet for meeting on 3rd June 2021

Venue: Board Room

Time : 11.30 am

Sr. No.	Name	Sign
1.	Dr N. E. Koli I/c Principal	
2.	Mrs. Maheshwari Zirpe Faculty Incharge & Head, Department of Chemistry	
3.	Mrs. Namita Akhaury Head, Department of Botany	
4.	Mrs. Ranjana Rana Head, Department of Mathematics	
5.	Mr. Pravar Sharma Head, Department of Accountancy and Finance	
6.	Mrs. Smita Raut Head, Department of Physics	
7.	Mrs. Rashmi Patil. Head, Department of Information Technology	
8.	Mrs. Reet Thule Head, Department of Management Studies	
9.	Mrs. Namrata Gajra Head, Department of Commerce	





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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Mrs. Maheshwari Zirpe, Co-ordinator, IQAC welcomed Dr. N.E. Koli, I/c Principal & Chairman, IQAC, Heads/ In-charges of the Department for the meeting.

The agenda was taken for discussion:

1. Confirmation of the minutes of previous meeting held on 24th May 2021.

Mrs. Maheshwari Zirpe, read the minutes of last meeting held on 24th May 2021 and after having detail discussion no comments were received. Minutes were confirmed and accepted.

2. Discussion of the draft of the Prospectus for AY (2021-22).

Dr. N.E. Koli inquired about the status of Prospectus and the detail discussion of the content in the draft of the Prospectus.

All the Heads/ In-charge of departments were instructed to go through the course content for the programs of respective departments. He also instructed them that the Diploma, Certificate, Bridge, Remedial Courses must be included in the prospectus for all the departments.

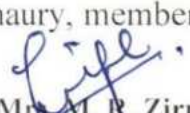
3. Feedback by IQAC Co-ordinator.


Mrs. Maheshwari Zirpe, IQAC Co-ordinator informed the IQAC calendar of activities for AY (2021-22).

4. Any other agenda with the permission of chair

After taking the feedback Dr. N. E. Koli directed all heads to undertake the activities as per the guidelines of New NAAC Assessment and Accreditation Process. And also told to include the departmental activities in the academic calendar of the prospectus.

As there were no other agenda, the meeting ended with vote of thanks by Mrs. Namita Akhauri, member IQAC.


Mrs. M. R. Zirpe
Coordinator, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar


I/c Prin. N. E. Koli
Chairman, IQAC
Ramsheth Thakur College
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Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE & SCIENCE

Kharghar, Navi Mumbai – 410210

AY- (2021-22)

Notice

Date: 16th June 2021

All the teaching staff are hereby informed that the meeting is scheduled on Friday, 18th June 2021 at 1.00 pm in the Boardroom with the principal.

Agenda of the meeting:

1. Commencement of Academic Year 2021-22
2. Online Lectures Time-Table
3. Activities Planned for Odd Semester
4. Any other the permission of Chair


Co-ordinator
IQAC




Principal
Ramsheth Thakur College
of Commerce and Science,
Kharghar



Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE & SCIENCE

Kharghar, Navi Mumbai - 410210

Attendance Sheet of Meeting held on 18th June 2021

1	Dr. Nilesh Koli <i>I/c Principal & Chairman IQAC</i>	
2	Mrs.. Maheshwari Zirpe <i>Co-ordinator, IQAC</i>	
3	Mr.Pravar Sharma	
4	Mrs.. Reet Thule	
5	Mr. Mahesh Dhaigude	
6	Mrs. Namrata Gajra	
7	Mrs.Rashmi Patil	
8	Mrs. Namita Akhaury	
9	Mrs. Priyanka Pandey	
10.	Mr. Revan Shinde	
11.	Mrs. Ankita Jangid	
12.	Ms. Mansi Shah	
13.	Mrs. Safina Mukadam	
14	Ms. Sneha Chougale	
15	Mrs. Minal Mandave	
16	Ms. Supriya Babar	
17	Mrs. Rajshree Mhatre	
18	Ms. Saniya Nachana	
19.	Ms. Karishma Patil	
20	Ms. Meera Patel	



21	Mrs. Ranjana Rana	<i>Ranjan Rana</i>
22.	Mrs. Smita Raut	<i>Raut,</i>
23.	Mr. Rohit Patil	<i>Patil,</i>
24	Ms. Sukanya Thombare	<i>Thombare</i>
25	Mr. Rahul Kamble	<i>Rahul,</i>
26	Ms. Vandana Nayankar	<i>Vandana</i>
27.	Mr. Mahadev Chavan	<i>Mahadev Chavan</i>
28.	Mr. Pravin Save	<i>Pravin,</i>





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE & SCIENCE

Kharghar, Navi Mumbai – 410210

Meeting Minutes

Date: 18th June 2021

Venue: Board Room

Time: 1.00 pm

The Internal Quality Assurance Cell (IQAC) meeting commenced at 1.00 pm and was headed by Dr. Nilesh Koli, I/c Principal and Chairman of the IQAC at Ramsheth Thakur College of Commerce and Science, located in Kharghar, Navi-Mumbai.

The following members were present for the meeting:

1	Dr. Nilesh Koli <i>I/c Principal & Chairman IQAC</i>	15	Mrs. Minal Mandave
2	Mrs.. Maheshwari Zirpe <i>Co-ordinator, IQAC</i>	16	Ms. Supriya Babar
3	Mr.Pravar Sharma	17	Mrs. Rajshree Mhatre
4	Mrs.. Reet Thule	18	Ms. Saniya Nachana
5	Mr. Mahesh Dhaigude	19.	Ms. Karishma Patil
6	Mrs. Namrata Gajra	20	Ms. Meera Patel
7	Mrs.Rashmi Patil	21	Mrs. Ranjana Rana
8	Mrs. Namita Akhaury	22.	Mrs. Smita Raut
9	Mrs. Priyanka Pandey	23.	Mr. Rohit Patil
10.	Mr. Revan Shinde	24	Ms. Sukanya Thombare
11.	Mrs. Ankita Jangid	25	Mr. Rahul Kamble
12.	Ms. Mansi Shah	26	Ms. Vandana Nayankar
13.	Mrs. Safina Mukadam	27.	Mr. Mahadev Chavan
14	Ms. Sneha Chougale	28.	Mr. Pravin Save



Mrs. Maheshwari Zirpe, Co-ordinator, IQAC extended a warm welcome to Dr. Rupendra Gaikwad, Principal & Chairman, IQAC, Head of the Departments for the meeting.

1. Commencement of Academic Year 2021-22:

The meeting began with the Chair welcoming all attendees and officially commencing the discussion on the commencement of the Academic Year 2021-22.

All Head of Departments provided an overview of the key activities planned for the upcoming academic year, emphasizing the importance of a smooth start for students and faculty.

All HoD's shared updates on preparations, including administrative tasks, faculty orientations, and student registrations.

2. Online Lectures Time-Table:

Heads of Departments also presented the proposed online lectures time-table for the academic year. The schedule includes considerations for different courses, faculty availability, and student preferences.

Principal suggested to adjust and inform the students regarding the online lecture time-table.

3. Activities Planned for Odd Semester:

The committee co-ordinators and the Head of departments gave the outline of the activities planned for the odd semester, including cultural events, workshops, and academic competitions.

Attendees provided input and suggestions for enhancing the planned activities.

4. Any Other with the Permission of Chair:

The Chair concluded the meeting by summarizing key points and action items.


Co-ordinator
IQAC




Principal
Ramsheth Thakur College
of Commerce and Science,
Kharghar



Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Notice

Date: 25-06-2021

All the Criteria Chairpersons are hereby informed that the meeting has been scheduled on Saturday, June 26th 2021, in the Boardroom at 1.30 P.M.

Agenda of meeting:

1. Feedback of all Seven Criteria.
2. Report of work done till date.
3. Any other agenda with the permission of chair.

Mrs. M. R. Zirpe
Coordinator, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar

I/c Prin. N. E. Koli
Chairman, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar





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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

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Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Attendance sheet for meeting on 26th June 2021

Venue: IQAC Room No.106

Time : 1.30 am

Sr. No.	Name	Sign
1	Mrs. Maheshwari Zirpe (Co-ordinator, IQAC)	
2.	Mr. Pravar Sharma (Chairperson, Criteria -I)	
3.	Mrs. Reet Thule (Chairperson, Criteria -II)	
4.	Mrs. Smita Raut (Chairperson, Criteria -III)	
5.	Mrs. Namita Akhaury (Chairperson, Criteria -IV)	
6.	Mrs. Namrata Gajra (Chairperson, Criteria -V)	
7.	Mrs. Rashmi Patil. (Chairperson, Criteria -VI)	
8.	Mrs. Ranjana Rana (Chairperson, Criteria -VII)	





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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Minutes

Date:26-06-2021

Minutes of the Meeting of all the Head of Departments are hereby informed that the meeting held on Saturday, June 26th 2021, at 1.30 A.M. in the Boardroom.

The meeting of Internal Quality Assurance cell IQAC started at 1.35 PM. The meeting was chaired by Mrs. Maheshwari Zirpe, Co-ordinator, IQAC, Ramsheth Thakur College of Commerce and Science, Kharghar.

The Following members were present:

1. Mrs. Maheshwari Zirpe : Co-ordinator, IQAC
& Incharge, Faculty of Science &
Head, Department of Chemistry
2. Mrs. Namita Akhaury : Member, IQAC
& Head, Department of Botany
3. Mr. Pravar Sharma : Member, IQAC
Head, Department of Accountancy
and Finance
4. Mrs. Smita Raut : Member, IQAC
Head, Department of Physics
5. Mrs. Ranjana Rana : Member, IQAC
Head, Department of Mathematics
6. Mrs. Rashmi Patil : Member, IQAC
Head, Department of Information Technology





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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Mrs. Maheshwari Zirpe, Co-ordinator, IQAC welcome all the criteria chairperson for the meeting.

The agenda was taken for discussion:

1. Feedback of all Seven Criteria.
2. Report of work done till date.
3. Any other agenda with the permission of chair.

1. Feedback of all Seven Criteria.

All the criteria chairperson gave the feedback of their respective criteria.

Mrs. Maheshwari Zirpe , Co-ordinator IQAC, asked them to refer the SSR report of different colleges of their respective criteria

2. Report of work done till date.

The criteria chairperson were asked to submit the report of the work done & update the criteria file till date on or before 30th June 2021

4. Any other agenda with the permission of chair

As there were no other agenda, the meeting ended with vote of thanks by Mrs. Namita Akhaury, member IQAC.

Mrs. M. R. Zirpe
Coordinator, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar

I/c Prin. N. E. Koli
Chairman, IQAC
Ramsheth Thakur College
of Commerce and Science,
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Ramsheth Thakur College of Commerce and Science

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NOTICE

Date: 16/10/2021

All the teaching staff of our college are hereby informed that, the meeting is scheduled on Monday 18/10/2021 at 1.00 p.m. in Board Room for the discussion and planning of the commencement of offline lectures from 20th October 2021 as per the guidelines of University of Mumbai.

In the meeting following agendas will be discussed:

1. Commencement of offline lecture
2. Discussion on Guidelines by University
3. To check the vaccination status of the students
4. Preparation of offline Time table & Classroom allotment
5. Maintenance of attendance records of the students

All should remain present for the meeting.



I/c Principal
Ramsheth Thakur College
of Commerce & Science,
Kharghar, Navi Mumbai

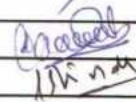

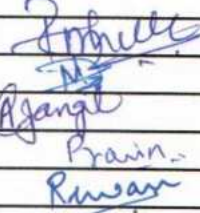
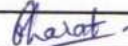
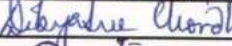
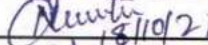
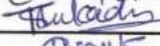
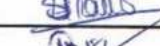


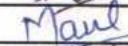



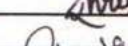
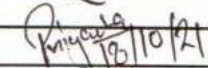
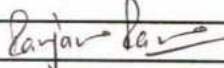


NOTICE ATTENDANCE SHEET OF 18th OCT 2021

Sr. No		Name of the Employee	Signature
1		Dr.Nilesh Koli	
1	COMMERCE	Mrs.Namrata Gajra	
2		Ms.Shraddha Shinde	
3		Mr.Kamble Rahul	
1	Accounting & Finance	Mr.Pravar Sharma	
2		Ms.Karishma Patil	
3		Ms.Saniya Nachan	
4		Ms. Mansi Shah	
1	BMS	Mrs.Reet Thule	
2		Ms. Meera Patel	
3		Mrs. Ankita Jangid	
4		Mr. Pravin Save	
6		Mr.Rewan Shinde	
1	SCIENCE	Mrs.Zirpe Maheshwari	
2		Mr. Bharat S. Solanki	
3		Ms. Supriya Babar	
4		Ms. Dibyasree Choudhury	
5		Mrs.Namita Sinha Akhaury	
6		Mrs.Mukadam Safina	
7		Mrs. Smita N.Raut	
8		Mr.Patil Rohit	
1	Information Technology	Mrs.Rashmi Patil	
2		Mr.Mahesh Dhaigude	
3		Mrs.Minal Mandwe	
4		Ms.Sukanya Thombare	
5		Ms.Vandana Narayankar	
6		Mrs. Rajashree Mhatre	
1	Economics	Mrs.Priyanka Pandey	
1	English	Mr.Mahadev Chavan	
1	Mathematics	Mrs.Ranjana Rana	
2		Ms.Sneha Chogale	
1	FC	Mr.Suhas Dhanve	



Attendance of the meeting -18/10/2021

Sr. No		Name of the Employee	Signature
1		Dr.Nilesh Koli	
1	COMMERCE	Mrs.Namrata Gajra	
2		Ms.Shraddha Shinde	
3		Mr.Kamble Rahul	
1	Accounting & Finance	Mr.Pravar Sharma	
2		Ms.Karishma Patil	
3		Ms.Saniya Nachan	
4		Ms. Mansi Shah	
1	BMS	Mrs.Reet Thule	
2		Ms. Meera Patel	
3		Mrs. Ankita Jangid	
4		Mr. Pravin Save	
6		Mr.Rewan Shinde	
1	SCIENCE	Mrs.Zirpe Maheshwari	 Bharat S. Solanki 18/10/21  Dityasree Choudhury 18/10/21  Namita Sinha Akhauri 18/10/21  Mukadam Safina  Smita N. Raut  Patil Rohit
2		Mr. Bharat S. Solanki	
3		Ms. Supriya Babar	
4		Ms. Dityasree Choudhury	
5		Mrs.Namita Sinha Akhauri	
6		Mrs.Mukadam Safina	
7		Mrs. Smita N.Raut	
8		Mr.Patil Rohit	
1	Information Technology	Mrs.Rashmi Patil	  Mahesh Dhaigude  Minal Mandwe  Sukanya Thombare  Vandana Narayankar  Rajeshree Mhatre
2		Mr.Mahesh Dhaigude	
3		Mrs.Minal Mandwe	
4		Ms.Sukanya Thombare	
5		Ms.Vandana Narayankar	
6		Mrs. Rajeshree Mhatre	
1	Economics	Mrs.Priyanka Pandey	 Priyanka Pandey 18/10/21
1	English	Mr.Mahadev Chavan	
1	Mathematics	Mrs.Ranjana Rana	 Ranjana Rana
2		Ms.Sneha Chogale	
1	FC	Mr.Suhas Dhanve	



RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Academic Year (2021-22)

Date: 18-10-2021

Meeting of Faculty to start offline classes

Venue: Board Room

Time: 1.00 PM to 2:15 PM

Minutes of the meeting:

In the meeting following agenda were discussed briefly:-

Agenda 1:- Commencement of offline lecture

I/c Principal Dr. Koli informed the staff about the University Circular for the commencement of offline classes from Wednesday 20th October. Mr. Mahesh Dhaygude read out the details of the circular.

Mr. Revan Shinde from Management Department was asked to prepare the notice for the students on the same.

Agenda 2:- Discussion on Guidelines by University

I/c Dr. Koli discussed with the staff about the Guidelines by the University of Mumbai regarding the offline lectures. He told them that according to the circular only the students who have completed their double dose of vaccination are allowed to attend the physical class. For other students who have not completed both the dose of vaccination the Teachers has to conduct online lecture and practicals as well.

Agenda 3:- To check the vaccination status of the students

I/c Principal Dr. Koli emphasized on following of all the Covid 19 Protocols as per SOP. He asked the IT Department to prepare a Google form to collect the vaccination (double dose) status of the students because as per the University Guidelines the students with both the doses of Vaccine are only allowed to attend the offline lectures. He also asked the staff to check the Temperature and their Vaccination Report at the time of entrance.

He emphasized on the arrangement of sanitizers & handwash in the campus and washrooms.

Agenda 4:- Preparation of offline Time table & Classroom allotment

I/c Principal Dr. Koli asked the Heads and In-charges to prepare the offline Time table and allot the rooms to their respective classes. He also asked them to make proper sitting arrangements with





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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

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Internal Quality Assurance Cell (IQAC) Academic Year-2021-22


Notice

Date: 15-11-2021

All the Coordinators, Heads of the department and Committees are hereby informed that, the meeting is scheduled on Monday, 15th Nov 2021 at 1.45 p.m. in Board Room

Agenda of meeting:

1. Commencement of Online University Examination for Semester-III & V
2. Preparation of Time-table and Allocation of Workload for Even Semester.
3. Preparation of Activity calendar for Even Semester.
4. Conduction of various courses.
5. Preparation Status of Avishkar Research Convention Projects.
6. Review of Vaccination Status of the Students


Coordinator, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar


Chairman, IQAC
Ramsheth Thakur College
of Commerce and Science,
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RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Minutes

Date: 15-11-2021

The Meeting of all the Head of Departments was held on Thursday, November 15th 2021, at 1.45 P.M. in the Boardroom.

The meeting of Internal Quality Assurance cell IQAC started at 1.45 P.M. The meeting was chaired by Dr. N. E. Koli, I/c Principal, Ramsheth Thakur College of Commerce and Science, Kharghar.

The following members were present:

1. Dr. N. E. Koli : I/c Principal & Chairman, IQAC
2. Mrs. Maheshwari Zirpe : Co-ordinator, IQAC
& Incharge, Faculty of Science &
Head, Department of Chemistry
3. Mrs. Namita Akhaury : Member, IQAC,
Head, Department of Botany &
Co-ordinator of Cultural committee
4. Mr. Pravar Sharma : Member, IQAC
Head, Department of Accountancy and Finance
& Co-ordinator, Library Committee
Co-ordinator, Discipline Committee
5. Mrs. Smita Raut : Member, IQAC
Head, Department of Physics
6. Mrs. Reet Thule : Member, IQAC
Head, Department of Management Studies
7. Mrs. Namrata Gajra : Member, IQAC
Head, Department of Commerce &
Co-ordinator, Students' Council & Students' Welfare
8. Mrs. Rashmi Patil : Member, IQAC
Head, Department of Information Technology,
Co-ordinator, Examination Committee &
Co-ordinator, Science Association

IQAC-2021-22/ Minutes of the meeting -0 / 15-11-2021



- | | | |
|-----|---------------------------------|---|
| 9. | Mrs. Priyanka Pandey | : Member, IQAC.
Head, Department of Economics &
Co-ordinator, Convocation Committee.
Co-ordinator, Skill Development Committee |
| 10. | Mr. Pravin Save | PO, National Service Scheme [N.S.S] |
| 11. | Mr. Rohit Patil | Co-ordinator, Gymkhana Committee |
| 12. | Mr. Mahesh Dhaigude | Co-ordinator, Distance of Life-long learning &
extension Committee, [D.L.L. E] |
| 13. | Mr. Rewan Shinde | Co-ordinator, Research Advisory Committee &
Avishkar Research Convention |
| 14. | Mr. Rahul Kamble | Co-ordinator, Excursion Committee |
| 15. | Mrs. Ankita Jangid | Co-ordinator, Womens' Development Cell [W.D.C] |
| 16. | Mrs. Minal Mandave | Co-ordinator, Alumni Association |
| 17. | Ms. Karishma Patil | Co-ordinator, Staff Academy & welfare Committee |
| 18. | Ms. Shraddha Shinde | Co-ordinator, Competitive Examination Committee |
| 19. | Dr. (Mrs.) Dibyashree Choudhary | Co-ordinator, Parent-Teacher Committee |
| 20. | Dr. Supriya Babar | Co-ordinator, Attendance Committee |
| 21. | Mrs. Safina Mukadam | Co-ordinator, Nature's Club & Botanical Garden, Vermi
Compost Committee |
| 22. | Mr. Bharat Solanki | Co-ordinator, Biogas plant & Effluent Treatment Plant |
| 23. | Mrs. Sukanyina Thombare | Co-ordinator, Seminar Workshop, Conference |

Mrs. Maheshwari Zirpe, Co-ordinator, IQAC welcomed Dr. N.E. Koli, I/c Principal & Chairman, IQAC, Heads/ In-charges of the Department and the co-ordinators of various committee for the meeting.

The agenda was taken for discussion:

Agenda 1:- Commencement of Online University Examination for Semester-III & V

I/c Principal Dr. Koli informed the staff to conduct the online University Examination for Semester-III & V as per the schedule and guidelines of examination department.

Agenda 2:- Preparation of Time-table and Allocation of Workload for Even Semester.

He instructed the co-ordinators and Heads of Department to prepare the time-table for the even semester and to allocate the workload to the faculty members.



Agenda 3:- Preparation of Activity calendar for Even Semester.

He asked the In-charges of the various committees to prepare the Activity calendar for Even Semester with objectives and outcomes of each activity.

Agenda 4:- Conduction of various courses.

He instructed the Heads of Department to start the Bridge Course & Remedial course according to the proposed schedule and certificate course from 1st Dec 2021. He emphasized on the uniformity in maintaining the list of documentation for various courses in the department.

Agenda 5:- Status of Avishkar Research Convention Projects.

He asked Mr. Revan Shinde, co-ordinator, Avishkar Research Convention about the status of research projects from every department. He emphasized on the preparation of the students for the same.

Agenda 6:- Review of Vaccination Status of the Students.

He asked Mr. Rohit Patil to review the Vaccination status of the Students of each department as per the guideline of the University of Mumbai.

As there were no other agenda, the meeting ended with vote of thanks by Mrs. Namita Akhaury, member IQAC.


Coordinator, IQAC


Chairman, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Attendance Sheet of the Meeting on 15th Nov 2021 Venue: Board Room

Sr. No.	Department	Head / In-charge	Designation	Signature
Commerce				
1	Commerce & Accountancy	Mrs. Namrata Gajra	Head	
2	Accounting & Finance	Mr. Pravar Sharma	Head	
3	Management Studies Studies	Mrs. Reet Thule	Head	
4	Economics	Mrs. Priyanka Pandey	Head	
5	English	Dr. Mahadev Chavan	Head	
Science				
6	Chemistry	Mrs. Maheshwari Zirpe	In-charge, Faculty of Science & Head	
7	Mathematics	Mrs. Ranjana Rana	Head	
8	Physics	Mrs. Smita Raut	Head	
9	Botany	Mrs. Namita Akhuary	Head	
10	Information Technology	Mrs. Rashmi Patil	Head	



S.N.	Committees	Name of the faculty	Dept.	Designation	Sign
1.	Internal Quality Assurance Cell	Dr.Nilesh Koli	Accounting & Finance	Chairman	
		Mrs. Maheshwari Zirpe	Chemistry	Co-ordinator	
2.	Examination Committee	Mrs. Rashmi Patil	Info. Tech	Co-ordinator	<i>R Patil</i>
3.	Unfair Means Committee	Mr. Pravin Save	Management Studies	Co-ordinator	<i>Pravin</i>
4.	National Service Scheme [N.S.S]	Mr. Rohit Patil Pravin Save	Physies Mgt. Studies	Co-ordinator	<i>Pravin</i>
5.	Cultural Association	Mrs. Namita Akhaury	Botany	Co-ordinator	<i>Namita</i>
6.	Nature's Club	Mrs. Safina Mukadam	Botany	Co-ordinator	<i>Safina</i>
7.	Research Advisory Committee & Avishkar Research Committee	Mr. Revant Shinde REWANT	Management Studies	Co-ordinator	<i>Revant</i>
8.	DLLE (Dept. of Life Long Learning & Extension)	Mr. Mahesh Dhaigude	Information Technology	Co-ordinator	<i>Manu</i>
9.	Students' Council & Students' Welfare Committee	Mrs. Namarata Gajara	Commerce	Co-ordinator	<i>Namarata</i>
10.	Skill Development Cell	Mrs. Priyanka Pandey	Economics	Co-ordinator	<i>Priyanka</i>
11.	Centre for Carrier Guidance Placement and Counseling	Mr. Mahadev Chavan	English	Co-ordinator	
11.	Commerce &	Mrs. Namarata Gajara	Commerce	Co-ordinator	<i>Namarata</i>

	Accountancy Association				
12.	Gymkhana Committee	Mr. Rahul Kamble	Commerce	Co-ordinator	<i>Rahul</i>
13.	Alumni Association	Mrs. Minal Mandave	Information Technology	Co-ordinator	
14.	Convocation Committee	Mrs. Priyanka Pandey	Economics	Co-ordinator	<i>Priyanka</i>
15.	Science Association	Mrs. Rashmi Patil	Information Technology	Co-ordinator	<i>Rashmi</i>
16.	Staff academy & Welfare Committee	Ms. Karishma Patil	Accounting & Finance	Co-ordinator	<i>Karishma</i>
17.	Management Studies Association	Mrs. Reet Thule	Management Studies	Co-ordinator	<i>Reet</i>
18.	Womens' Development Cell	Mrs. Ankita Jangid	Management Studies	Co-ordinator	<i>Ankita</i>
19.	Prospectus Committee	Mrs. Maheshwari Zirpe	Chemistry	Co-ordinators	
21.	Excursion Committee	Mr. Rahul Kamble	Commerce	Co-ordinator	<i>Rahul</i>
22.	Website Monitoring Committee	Mrs. Rashmi Patil	Information Technology	Co-ordinator	<i>Rashmi</i>
23.	Grievance Redressal Committee	Mr. Pravar Sharma	Accounting & Finance	Co-ordinator	<i>Pravar</i>
24.	Publicity Committee	Ms. Sneha Chougale	Mathematics	Co-ordinator	
25.	Seminar/ workshop/ Conference	Mrs. Sukanya Thombre	Information Technology	Co-ordinator	
26.	Discipline Committee	Mr. Pravar Sharma	Accounting & Finance	Co-ordinator	<i>Pravar</i>
27.	Admission Committee	Mrs. Namita Akhaury	Botany	Co-ordinator	<i>Namita</i>
28.	Magazine Committee	Mrs. Vandana Narayankar	Info Tech	Co-ordinator	
29.	Sexual Harassment Committee	Mrs. Ranjana Rana	Management Studies	Co-ordinator	



30	International Relations Committee	Mr. Mahesh Dhigude	Info tech	Co-ordinator	Mani
31.	Feedback Mechanism Committee	Mrs. Ranjana Rana	Mathematics	Co-ordinator	
32	Library Committee	Mr. Pravar Sharma	Accounting & Finance	Co-ordinator	Pravar
33	Competitive Examination Committee	Ms. Shraddha Shinde	Commerce	Co-ordinator	Shinde
34	Anti-Ragging Committee	Mr. Pravar Sharma	Accounting & Finance	Co-ordinator	Pravar
35	Parent Teacher Committee	Dr. Dibyashree Choudhary	Chemistry	Co-ordinator	Choudhary
37	Planning & Evaluation Committee	Dr. Nilesh Koli	Accounting & Finance	Co-ordinator	
38	Time- Table Committee (Commerce)	Mr. Pravar Sharma	Accounting & Finance	Co-ordinator	Pravar
	Time- Table Committee (Science)	Mrs. Maheshwari Zirpe	Chemistry	Co-ordinator	
39	Botanical Garden & VermiCompost	Mrs. Safina Mukadam	Botany	Co-ordinator	Mukadam
40	Solar Panel	Mrs. Smita Raut	Physics	Co-ordinator	Raut
41	Biogas Plant & Effluent Treatment Plant	Mr. Bharat Solanki	Chemistry	Co-ordinator	Solanki
42	Academic Audit Committee	Dr. Nilesh Koli	Accounting & Finance	Co-ordinator	
		Mrs. Maheshwari Zirpe	Chemistry	Member	
43	Data Base Committee	Mr. Rohit Patil	Physics	Co-ordinator	
44	English Association	Mr. Mahadev Chavan	Commerce	Co-ordinator	
45	Canteen Committee	Dr. Nilesh Koli	Accounting & Finance	Co-ordinator	
46	Health Centre Advisory Committee	Mrs. Namita Akhaury	Botany	Co-ordinator	Namita

Attendance Committee

Dr. Supriya Baba

Chemistry

Co-ordinator

S.P. Baba





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE


Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Notice

Date: 01-12-2021

All the Coordinators, Heads of the department are hereby informed that, the meeting is scheduled with Principal on Thursday, 2nd Dec 2021 at 12.30 p.m. in Board Room.


Coordinator
IQAC


Principal
Ramsheth Thakur College
of Commerce and Science,
Kharghar





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Attendance sheet for meeting on 2nd December 2021

Venue: Board Room

Time : 12.30 pm

Sr. No.	Department	Head / In-charge	Designation	Signature
1	Botany	Dr. Sanjay Marathe	Principal	
Commerce				
2	Commerce & Accountancy	Mrs. Namrata Gajra	Head	
3	Accounting & Finance	Mr. Pravar Sharma	Head	
4	Management Studies Studies	Mrs. Reet Thule	Head	
5	Economics	Mrs. Priyanka Pandey	Head	
6	English	Dr. Mahadev Chavan	Head	
Science				
7	Chemistry	Mrs. Maheshwari Zirpe	In-charge, Faculty of Science & Head	
8	Mathematics	Mrs. Ranjana Rana	Head	
9	Physics	Mrs. Smita Raut	Head	
10	Botany	Mrs. Namita Akhuary	Head	
11	Information Technology	Mrs. Rashmi Patil	Head	





RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Minutes of Meeting held on 2nd Dec 2021.

On Tuesday 2nd December 2021 Meeting of Head of departments was conducted at 12.30pm in Principal Cabin.

The Meeting Was Chaired by Hon'ble Principal Dr. Sanjay Marathe Sir.

The Following Members were Present.

Sr.No	Name Of faculty	Head of Department
1	Prof. Namrata Gajara	Commerce and Accountancy
2	Prof. Reet Thule	Bachelor Management Studies
3	Prof. Pravar Sharma	B.Com Accounting & Finance
4	Prof. Priyanka Pandey	Economics
5	Dr. Mahadev Chavan	English
6	Prof. Maheshwari Zirpe	Chemistry
7	Prof. Namita Akhaury	Botany
8	Prof. Smita Raut	Physics
9	Prof. Ranjana Rana	Mathematics
10	Prof. Rashmi Patil	Information Technology

Leave of absence was granted to the following member:

- 1) Prof. Priyanka Pandey: - HOD Economics



Keys points Discussed in Meetings:

- 1) **To Create Awareness among students about Vaccination:** Every Teaching staff to encourage students during online lectures to get vaccinated, so we can start 100% offline lectures. If need we can arrange Vaccination drive in college premises.
- 2) **Role of IQAC Committee:** During meeting Principal Sir guided all members about role & importance of IQAC Committee for Smooth Sealing. If required we can interact with CKT College HOD to streamline the process. Sir highlighted few points like
 - Paper Presentation.
 - Seminar Participation.
 - Conference Paper Presentation.
 - Minor Research project by Teachers.
 - Over All Development of Institute.
 - Self Development of Teacher.
 - All activity must be routed through IQAC
 - Submission of Documents to IQAC.
- 3) **Examination Committee:** It's Very important Committee in terms of growth of college. We should focus on Academic & overall growth of students.
- 4) **Cultural Committee:** We should Plan different cultural activity and get executed within given time frame like
 - Annual Day (If Things Normal)
 - Celebration of different days (Saree day/ Rose day/Chocolate day etc.)
 - Involvement of Maximum Students.
- 5) **Student Council Committee:** Principal Sir Instructed to form Committee of students from different classes within next 8 to 10 days .To conduct meeting of New Formed Committee.
- 6) **Discipline Committee:** Discussion about SOP of Covid 19 Guidelines like Wear Mask Compulsory in college Premises, Hand Sanitization and to Check Temperature & maintain Social Distance, etc. Discuss other aspects of Discipline.



7) **Center of Career Guidance & Placement committee:** Invitation to Renowned Company by coordinating with their HR to arrange placements interview & Campus Recruitments.

- Arrange Campus Interview
- Council Student to different Career opportunity.
- To understand their Area of interest
- Arrange Workshop from different Industry Experts.

8) **Road Map to Increase Number of Student In our College:**

- Invite junior College Students to our college premises for different activities so they can know about college facilities.
- Convince other college students to take admission Ramsheth Thakur College of Commerce and Science.
- To Focus Vertical Teaching.

9) **Vote of Thanks :**

- Vote of Thanks was proposed by Prof. Namrata Gajara to Hon'ble Principal and Head of Departments.


Co-ordinator
IQAC




Principal

Ramsheth Thakur College of Commerce and Science,
Kharghar





Janardan Bhagat Shikshan Prasarak Sanstha's

Ramsheth Thakur College of Commerce & Science

Kharghar, Navi Mumbai – 410210

AY- (2021-22)

Notice

Date: 4th Jan 2022


All the teaching staff are hereby informed that the meeting is scheduled on Tuesday, 7th January 2022 at 1.00 pm in the Boardroom with the principal.

Agenda of the meeting:

1. Confirmation of previous meeting.
2. Preparation status of counseling session arrangements for Jr. College students.
3. Status of Online Lectures
4. Mode of conduction of online lectures
5. Guidelines about biometric
6. Any other the permission of Chair.


Co-ordinator
IQAC




Principal
Ramsheth Thakur College
of Commerce and Science,
Kharghar



Janardan Bhagat ShikshanPrasarak Sanstha'
Ramsheth Thakur College of Commerce & Science,
Plot No.1, Sector 33, Kharghar, Navi Mumbai.

Minutes of Meeting held on 7th Jan 2022.

On Tuesday 7th January 2022 Meeting of Head of departments was conducted at 01.00pm in the Principal Cabin.

The Meeting Was Chaired by Dr Sanjay Marathe Sir.

The Following Members Were Present.

Sr.No	Name Of faculty	Head of Department
1	Prof. Namrata Gajra	Commerce and Accountancy
2	Prof. Reet Thule	Bachelor Management Studies
3	Prof. Pravar Sharma	B.Com Accounting & Finance
5	Prof. Maheshwari Zirpe	Chemistry
6	Prof. Namita Akhaury	Botany
7	Prof. Smita Raut	Physics
8	Prof. Ranjana Rana	Mathematics
9	Prof. Rashmi Patil	Information Technology

(Handwritten signatures and initials next to the table rows)

Keys points Discussed in Meetings:

1) **To Arrange a Counseling Session for Jr. College:** It was discussed to arrange counseling sessions for Jr. college students before 15th Jan 2022 according to the availability.

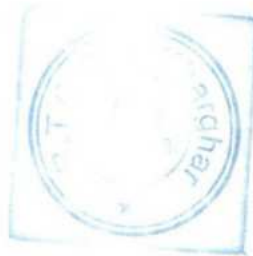
All HoD's are informed that they have make Power point presentation on following points,

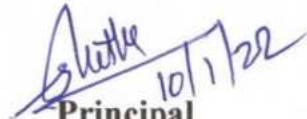
- Separate PPT for Science and commerce
- Available Courses in both the Streams (like subject offered at UG level)
- Inform students about different activities conducted in college campus
- Planning to tie-up with international Institutes
- 1st, 2nd and 3rd ranker will get scholarship during admission



- 2) **Online lecture:** According to University of Mumbai Circular all lectures must be conducted 100 % online mode till 15th Feb 2022
- 3) **Mode of conduction of online lecture:** All the Teachers must conduct online lectures using Microsoft- Teams platform.
- 4) **Guidelines about Biometric:** As per University of Mumbai Biometric attendance has been prohibited till 31st Jan 2022 in regard with precautionary measure pandemic situation.
- 5) **Submission of Departmental:** As per notice all the Teachers have to submit their Departmental Dairy On or Before 15th Jan 2022.


Co-ordinator
IQAC




Principal

Ramsheth Thakur College of Commerce & Science,
Kharghar, Navi Mumabai



Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE & SCIENCE

Kharghar, Navi Mumbai – 410210

Attendance Sheet of Meeting held on 7th Jan 2022

1	Principal Mr. Marathe	
2	Mrs. Maheshwari Zirpe Co-ordinator, IQAC	
3	Mr. Pravar Sharma	
4	Mrs. Reet Thule	
5	Mrs. Namrata Gajra	
6	Mrs. Rashmi Patil	
7	Mrs. Ranjana Rana	
8	Mrs. Namita Akhaury	
9	Mrs. Smita Raut	





RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Notice

Date: 28-03-2022

All the heads of the department and co-ordinators of the following committees are hereby informed that, the meeting is scheduled on Monday, 1st April 2022 at 1.00 p.m. in Board Room

Agenda of meeting:

1. Status of Completion of Syllabus
2. Status of Practical Examination/ Viva/Projects, paper assessment, etc
3. Status of Curricular extra- Curricular and extension activities of Department.
4. Submission of Departmental feedback form
5. Any other agenda with permission of chair.

Coordinator, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar

I/c Principal
Ramsheth Thakur College
of Commerce and Science,
Kharghar



S. N.		Sign
1	Head, Department of Commerce	
2	Head, Department of Accounting and Finance	
3	Head, Department of Management Studies	
4	Head, Department of Chemistry	
5	Head, Department of Physics	
6	Head, Department of Botany	
7	Head, Department of Mathematics	
8	Head, Department of Information Technology	
9	Examination Committee	
10	NSS	
11	DLLE	
12	Cultural Committee	
13	Skill Development Committee	
14	Training and Placement Committee	
15	Research Committee	





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Internal Quality Assurance Cell (IQAC) Academic Year-2021-22

Minutes

Date: 1 -04-2022

The Meeting of all the Head of Departments was held on Monday, 1st April 2022, at 1.00 P.M. in the Boardroom.

The meeting of Internal Quality Assurance Cell IQAC started at 1.00 P.M. The meeting was chaired by , I/c Principal Dr. Sanjay Marathe, Ramsheth Thakur College of Commerce and Science, Kharghar.

The following members were present:

1.	Dr. Sanjay Marathe	: I/c Principal & Chairman, IQAC
2.	Mrs. Maheshwari Zirpe	: Co-ordinator, IQAC & Incharge, Faculty of Science & Head, Department of Chemistry
3.	Mrs. Namita Akhaury	: Member, IQAC, Head, Department of Botany & Co-ordinator of Cultural committee
4.	Mr. Pravara Sharma	: Member, IQAC Head, Department of Accountancy and Finance & Co-ordinator, Library Committee Co-ordinator, Discipline Committee
5.	Mrs. Smita Raut	: Member, IQAC Head, Department of Physics
6.	Mrs. Reet Thule	: Member, IQAC Head, Department of Management Studies
7.	Mrs. Namrata Gajra	: Member, IQAC Head, Department of Commerce & Co-ordinator, Students' Council & Students' Welfare
8.	Mr. Pravin Save	Program Officer, NSS
9.	Mr. Mahesh Dhaigude	Co-ordinator, DLLE



10	Mrs. Priyanka Pandey	Co-ordinator, Skill Development Committee
11	Mr. Mahadev Chavan	Co-ordinator, Training and Placement Committee
12	Mr. Revan Shide	Co-ordinator, Research Committee

Mrs. Maheshwari Zirpe, Co-ordinator, IQAC welcomed Dr. Sanjay Marathe, I/c Principal & Chairman, IQAC, Heads/ In-charges of the Department and the co-ordinators of various committee for the meeting.

The agenda was taken for discussion:

Agenda 1:- Status of Completion of Syllabus:

All the head of departments informed the status of completion of syllabus.

Agenda 2:- Status of Practical Examination/ Viva/Projects, paper assessment, etc:

The heads of all science departments informed about the schedule of Practical/viva Examination to be conducted for Semester-II, IV and VI in April 2022. The department with projects informed about schedule of project submissions.

Agenda 3:- Status of Curricular extra- Curricular and extension activities of Department.

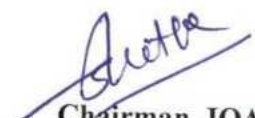
The co-ordinators a of various committees gave the feedback of the Curricular, extra- Curricular and extension activities conducted in even semester.

Agenda 4: Submission of Departmental feedback form

The Principal instructed the Head of Departments and the Co-ordinators to submit the departmental feedback form duly signed by principal to IQAC co-ordinator. He also instructed to collect the academic dairies of the staff from the department and submit before 25th April 2022

As there were no other agenda, the meeting ended with vote of thanks by Mrs. Namita Akhaury, member IQAC.


Coordinator, IQAC


Chairman, IQAC
Ramsheth Thakur College
of Commerce and Science,
Kharghar





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Attendance Sheet for Meeting on 1st April 2022

Venue-Board Room

Time: 1 pm

Sr. No.	Name	Designation	Signature
1	Dr. Sanjay Marathe	I/c Principal	

Sr. No.	Department	Head / In-charge		Signature
Commerce				
3	Commerce & Accountancy	Mrs. Namrata Gajra	Head	
4	Accounting & Finance	Mr. Pravar Sharma	Head	
5	Management Studies	Mrs. Reet Thule	Head	
6	Economics	Mrs. Priyanka Pandey	Head	
7	English	Dr. Mahadev Chavan	Head	
Science				
8	Chemistry	Mrs. Maheshwari Zirpe	Head	
9	Mathematics	Mrs. Ranjana Rana	Head	
10	Physics	Mrs. Smita Raut	Head	
11	Botany	Mrs. Namita Akhuary	Head	
12	Information Technology	Mrs. Rashmi Patil	Head	





Janardan Bhagat Shikshan Prasarak Sanstha's

RAMSHETH THAKUR COLLEGE OF COMMERCE AND SCIENCE

Plot No. 01, Sector-33, Near Peth Gaon, Kharghar, Navi Mumbai, 410210

Attendance Sheet for Meeting on 1st April 2022

Venue-Board Room

Time: 1 pm

Sr. No	Name	Sign
1.	Bharat Solanki	Bharat
2.	Dr. Supriya Bobar	SP. Bobar
3.	Manasi Shah	Manasi
4.	Padma Priya D.	Padma Priya
5.	Minal Mandave	Minal
6.	Ranjana Rana.	Ranjana
7.	Namita S. Achary	Namita
8.	Rajshree Mhatre	Rajshree
9.	Sukanya Thombare	Sukanya
10.	Pravat Sharma	Pravat
11.	Safina T. Mukadam	Safina
12.	Priganka Pandey	Priganka
13.	Rishi Thakur	Rishi
14.	Namrata Gajjar	Namrata
15.	Dr. Mahadev Chavan	Dr. Mahadev
16.	Mr. Rahul Kamble	Rahul
17.	Pravin Ramesh Sare	Pravin
18.	REWAN SHINDE	Rewan
19.	Meera Patel.	Meera
20.	Konishma Patil	Konishma
21.	Sneha Chogale	Sneha
22.	Mahesh Dhaygude	Mahesh





Janardan Bhagat Shikshan Prasarak Sanstha's

Ramsheth Thakur College of Commerce & Science

Kharghar, Navi Mumbai – 410210

Internal Quality Assurance Cell (2021-22)

Action Taken Report

Date of IQAC Meetings	Major decisions on quality initiatives	Action Taken
15-11-2021	Preparation of activity calendar of Even semester, status of avishkar research project	The IQAC Committee is actively involved in quality enhancement initiatives. Their roles and responsibilities are well-defined, focusing on continuous improvement and adherence to accreditation standards.
12-02-2021	Role of IQAC Committee, Create awareness among students about vaccination, formation of committee	A committee has been formed to raise awareness among students about the importance of vaccination. Informational campaigns and workshops are being conducted to encourage.


Co-ordinator
IQAC




Principal
RTCCS, Kharghar